

DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY MATERIEL COMMAND
5001 EISENHOWER AVENUE, ALEXANDRIA, VA 22333-0001

AMC REGULATION
No. 15-9
CHANGE 1

2 June 1997

Boards, Commissions, and Committees

AMC INFORMATION MANAGEMENT COUNCIL (IMC)

AMC-R 15-9, 20 May 1996, is changed. This change is necessary pursuant to the authority and mandate of The Information Technology Management Reform Act of 1996.

1. Make the following pen-and-ink changes:

a. **Page 1, paragraph 2a.** In the second sentence, change "18 November 1988" to read "27 April 1997."

b. **Page 2, paragraph 5a(4).** In the second sentence, change "Information Mission Area (IMA)" to read "Information Technology (IT)."

c. **Page 2, paragraph 5b.** After the last sentence, add "A representative from the Deputy Chief of Staff for Corporate Information will be a member of all subprocess teams formed within AMC."

d. **Page 3, paragraph 6.** Change the first sentence to read: "The IMC is a composite of AMC's Business Process Owners, (i.e., Principal Deputy for Logistics, Principal Deputy for Acquisition, Principal Deputy for Technology) the Chief of Staff, the Deputy Chief of Staff for Resource Management, and the Deputy Chief of Staff for Corporate Information (designated as the AMC Chief Information Officer)."

e. **Page 3, paragraph 6a.** In the first line, delete "(IMC Process Owners)." Add to the list of voting members:

"Deputy Chief of Staff for Resource Management
Deputy Chief of Staff for Corporate Information"

f. **Page 3, paragraph 6b.** Delete from the list of nonvoting members:

"Deputy Chief of Staff for Resource Management
Deputy Chief of Staff for Corporate Information"

C1, AMC-R 15-9

g. **Page 4, paragraph 7d(5).** Change the first sentence to read:
"Prepares, coordinates, and staffs for signature a System Decision Memorandum that records the IMC MAISRC-like decisions within 5 working days."

2. File this change in front of the regulation.

The proponent of this regulation is the United States Army Materiel Command. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, HQ AMC, ATTN: AMCIOS, 5001 Eisenhower Avenue, Alexandria, VA 22333-0001.

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Major General, USA
Chief of Staff

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USASAC/AMSAC-IM-O (4)

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Supplementation of this regulation is permitted.

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1. Purpose. The IMC is established to: (a) manage, control, and approve the Life Cycle Management (LCM) process for Army Materiel Command's Information Systems (IS); (b) assure management responsibility for assigned Information Systems that have not yet received Headquarters, Department of the Army approval; (c) monitor LCM procedures and guidelines for the major subordinate commands and separate reporting activities for ISs over \$1M threshold. The IMC constitutes the AMC's Major Automated Information Systems Review Council (MAISRC) - like body as prescribed in AR 25-3. Additionally, it will address policy, formulation, programs, plans, goals, architectures, standards, structure, and resources for the Army Information Resource Management Program.

2. References:

a. AR 25-1, The Army Information Resources Management Program, 18 November 1988.

b. AR 25-3, Army Life Cycle Management of Information Systems, 15 October 1989.

*This regulation supersedes AMC-R 15-2, 3 May 90; AMC-R 15-5, 20 Nov 89; and AMC-R 15-9, 27 Jan 94.

c. SAIS-IDP, Memorandum, Subj: Letter of Instruction (LOI) for Conduct of Major Automated Information Systems (AIS) Reviews, 7 December 1992.

d. SAIS-AE, Memorandum, Subj: Decision Memorandum, Changes to the Army MAISRC Process and LOI, 28 July 1995.

3. Scope. This regulation applies to the U.S. Army Materiel Command (AMC), its subordinate commands and activities.

4. Mission. The IMC provides oversight for planning, designing, developing, deploying, testing, operating, and managing IMA programs and automated information systems (AIS).

5. Responsibilities. a. The IMC--

(1) Performs on behalf of the Commanding General, AMC the duties and responsibilities associated with the command's Information Resources Management Program.

(2) Conducts MAISRC-like reviews, similar to the Department of the Army (DA)/Department of Defense (DOD) MAISRC for Class V (\$2.5M to \$25M program cost) and Class VI (> \$1M program cost) AISs.

(3) Ensures the consolidation, integration, interfacing and prioritization of AMC's information requirements.

(4) Provides strategic oversight, guidance, and direction on all Information Mission Area (IMA) matters.

(5) Reviews and resolves matters referred by the Executive Steering Committee (ESC) on high level/high visibility IMA matters.

(6) Approves the continuing requirements justification, project management plan, resources, and strategy of AISs at specific LCM milestones.

(7) Identifies issues regarding the structure, management, and ability to execute the AIS.

(8) Decides program disposition.

b. IMC Principal Process Owners may subdivide their process into subprocesses managed by designated Business Process Managers or Integrated Product Teams (IPT)/Integrated Product and Process Development (IPPD). If they choose not to subdivide, then they will be recognized as the Business Process Manager.

c. AMC Deputy Chief of Staff for Corporate Information--

(1) Provides policy, guidance, technical oversight and staff direction on IMA matters to IMC Process Owners and AMC's subordinate commands and activities.

(2) Serves as the IMC Secretariat.

6. Composition and structure. The IMC is a composite of AMC's Business Process Owners, i.e., Principal Deputy for Logistics, Principal Deputy for Acquisition, Principal Deputy for Technology and the Chief of Staff. The HQ AMC Chief of Staff is the chairman. The IMC also includes voting and nonvoting members. Nonvoting members provide subject matter expertise in their functional area. Both voting and nonvoting memberships may be expanded when the Council considers the issues to be within an organization's functional area of interest. The group must vote as a whole (three process owners make up a majority) for MAISRC-like approval authority.

a. Voting members (IMC Process Owners).

Principal Deputy for Logistics
Principal Deputy for Acquisition
Principal Deputy for Technology
AMC Chief of Staff

b. Nonvoting members.

Deputy Chief of Staff for Logistics and Operations
Deputy Chief of Staff for Research, Development
and Engineering
Deputy Chief of Staff for Acquisition
Deputy Chief of Staff for Resource Management
Deputy Chief of Staff for Personnel
Deputy Chief of Staff for Intelligence
Deputy Chief of Staff for Engineering
Deputy Chief of Staff for Corporate Information

7. Methods of operation. a. The IMC may be called by any of the voting members or the Secretariat. A quorum consists of the chairperson and two voting members.

b. The IMC voting members will be provided a concise summary of issues for review and approval. The IMC will convene only if there is an issue that cannot be resolved.

c. IMC decisions are determined by a majority vote. Unresolved issues with recommendations will be briefed to Commander, AMC for resolution.

d. The IMC Secretariat--

(1) Resolves identified issues prior to scheduling MAISRC-like reviews for milestone 0 decision.

(2) Schedules in-process reviews (IPR) and coordinates IMC meetings for either MAISRC-like reviews or high level/high visibility information briefings on IMA matters.

(3) Distributes documentation (read-ahead) to IMC members 7 days prior to meeting.

(4) Summarizes major issues at the conclusion of the meetings.

(5) Prepares, coordinates and staffs for a Principal Process Owner or Chief of Staff signature a System Decision Memorandum that records the IMC MAISRC-like decisions within 5 working days. For an IPR or high level/high visibility information briefing, prepares, coordinates and staffs minutes within 5 working days.

(6) Prepares, coordinates and staffs decision memorandum on major IMA policy matters with IMC members.

8. Information systems under \$1M threshold. HQ AMC subordinate activities, major subordinate commands and separate reporting activities will assume responsibility for the formal review and milestone approval as prescribed in AMC-P 25-34.

9. Authorization. The council is established by the AMC Chief of Staff. This is a continuing committee and the requirement for this committee will be reviewed every 2 years.

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